



INTERSERVICE TOWER, 1st Floor
Plot 33 Lumumba Avenue
P.O. Box 201926 Kampala
Tel. +256 393 217168
Email: acfim@acfim.org
Website: www.acfim.org

Procurement Reference Number: ACFIM/DACER/007

Date: August 1, 2024

Dear Sir/Madam,

Request for Quotation for Supply of Motor Cycles for Upcountry Terrain

- 1 ACFIM invites your quotation for the supply of two brand new motorcycles
- 2 Bidding will be conducted in accordance with the quotations procurement method contained in the ACFIM Procurement Policy.
- 3 Any resulting contract shall be subjected to the terms and conditions detailed in the contract.
- 4 The planned procurement schedule for this procurement (subject to changes) is as follows:

Activity	Date
a. Issue of request for Quotation	August 1, 2024
b. Bid closing date	October 4, 2024
c. Evaluation process	October 7, 2024
d. Contract Signature	October 10, 2024

- 5 Any queries should be addressed to the Chairperson, Procurement Committee at the address given above.
- 6 Please prepare and submit your quotation in accordance with the instruction in part 1: *Quotation procedures or inform the undersigned if you will be submitting a quotation.*

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'Abdullah', written over a light blue circular stamp.

Executive Director

PART 1: BIDDING PROCEDURES

Procurement Reference Number: ACFIM/DACER/007

Preparation of Bids: you are requested to quote for the supply of two brand new motorcycles suited for upcountry terrain and roads, by completing, signing and returning:

1. the Bid sheet in this part;
2. the List of Supplies and Price Schedule in Part 2 ;
3. the Specification and Compliance Sheet in Part 2;
4. the document evidencing your eligibility, as listed below;

You are advised to carefully read the complete Request for Quotations document, before preparing your quotation. The standard forms in this RFQ may be retyped for completion but the Bidder is responsible for their accurate reproduction.

Where an electronic copy of the Request for Quotations document is issued, the paper or hard copy is the original version. In the event of any discrepancy between the two, the hard copy shall prevail.

Validity of Bids: The bid must remain valid for **90 working days**.

Sealing and marking of Bids: Bids should be sealed in a single envelope, clearly marked with the Procurement Reference Number above, the Bidder's name and the name of the Procuring organisation. Envelopes should be sealed in such a manner that opening and resealing cannot be achieved undetected.

Submission of Bids: Bids should be submitted to the address below, no later than the date and time of the deadline below. Late quotations will be rejected.

Date of deadline: October 4, 2024

Time of deadline: 5.00 P.M

Address: ***Alliance for Finance Monitoring
Interservice Tower, 1st Floor
Plot 33, Lumumba Avenue
P.O. Box 37206, Kampala***

Opening of Bids/Quotations: Bids/Quotations will be opened internally by the Procurement Committee, of Alliance for Finance Monitoring (ACFIM).

Evaluation of Bids: The evaluation of Bids will use Technical Compliance Selection methodology as detailed below:

1. Detailed evaluation to determine commercial and technical responsiveness;
2. Financial comparison to determine the evaluated price of quotation and to determine the best evaluated bid.

Eligibility Criteria: Bidders are required to demonstrate that they meet the following criteria to be eligible to participate in public procurement:

1. have the legal capacity to enter into a contract;
2. not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
3. not have had your business activities suspended;
4. have fulfilled your obligations to pay taxes and social security contributions;
5. not to have a conflict of interest in relation to this procurement requirement.

Currency: The currency of evaluation will be ***Uganda Shillings***

Best Evaluated Bid: The best evaluated bid may not necessarily be the lowest priced quotation.

Formation of contract: Formation of a contract shall be by signing a contract

Right to Reject: ACFIM reserves the right to accept or reject any quotation or to cancel the bidding process and reject all bids at any time prior to contract signing.

PART 2: STATEMENT OF REQUIREMENTS

Specifications

Item No	Description of Specifications
	<p>Engine</p> <ul style="list-style-type: none"> • Type : Air-cooled, single cylinder, air-cooled, 4-stroke, S/OHC • Displacement : 124.00 cc • Maximum power : 7.3kW/8500 /r/min – 9.2kW/8,000/r/min • Maximum Torque : 10.4 Nm/6.500 rpm – 11.6 Nm/6,500 r/min • Bore x Stroke : 52.4mm x 57.9mm – 54.0 x 54.0mm • Starting system : Electric &/ Kick • Fuel supply system: Carburetor • Compression ratio: 6:7:1 - 7:2:1 • Ignition : DC-CDI Battery • Fuel Tank capacity: 10 – 11 Liters • Transmission : 5 speed, Manual, chain drive • Brake : Front: Drum, Rear Drum <p>Chassis</p> <ul style="list-style-type: none"> • Overall length - 2,000 mm – 2,100 mm • Wheel base - 1300 mm – 1400 mm • Overall height - 1,115 mm – 1,240 mm • Seat height - 840 mm – 880 mm • Wheel base - 1,340 mm – 1358 mm • Min. ground clearance 260 mm – 285 mm • Front tyre size - 2.75-21 • Rear tyre size - 4.10-18 • Tyre type - tube • Net weight - 120 kg – 107 kg <p>Accessories</p> <ul style="list-style-type: none"> • The motor cycles should be supplied with a full-face helmet, 3rd party insurance for 12 months, warranty of 12 months or 6,000km whichever comes first, and free service at 1,000 kms at any of the company's branches or authorised service center.